

JOB TITLE: TECHNICAL DIRECTOR
JOB HOLDER:
REPORTING TO: CHIEF OF PARTY
DEPARTMENT: TECHNICAL
LEVEL:
1. JOB PURPOSE
The Technical Director will provide primary support to the functions of the Chief of Party (COP). With the COP, the Technical Director will be responsible for ensuring that all technical assistance provided under the project is strategic, high quality and supports the achievement of project objectives.
2. KEY RESPONSIBILITIES
<ul style="list-style-type: none"> • In close collaboration with COP, provide overall technical leadership and programmatic support of project activities • Coordinate the technical assistance and quality assurance for all activities necessary to achieve objectives, outputs, services, and products expected under the project • Work with COP to provide the technical strategy and approach to deliver clear actionable plans that meet the project goals. • Collaborate with the COP in providing leadership to the program team • Work with the MEL team to ensure monitoring and evaluation of the project is according to donor requirements (integration of MEL in the project activities) • Propose performance metrics and contribute to monitoring and evaluating approved plans. • Design, roll-out, and day-to-day management and implementation of project activities, developing the work plan, drafting reports etc. • Provide technical support for the implementation of the project • Provide technical assistance in the preparation of annual work plans and strategies. • Ensure successful delivery of the work plan activities • Support COP and project staff with the production of project materials, including the development of policy brief for policy makers. • Develop knowledge products for the project audiences. • Conduct analyses of potential partners for the organization's priorities and initiatives.
3. KNOWLEDGE AND EXPERIENCE
<ul style="list-style-type: none"> • Excellent Planning and organization skills and attention to detail • Excellent verbal and written communication skills. • Excellent interpersonal, negotiation, and conflict resolution skills. • Strong analytical and problem-solving skills. • Ability to act with integrity, professionalism, and confidentiality. • Strong experience with Microsoft Office applications
Education and Experience:

- Bachelors' degree in Environmental sciences, Project Management, Business Administration, or related field required.
- Minimum five years' experience.

4. KEY SKILLS AND COMPETENCIES

- Demonstrated capacity to build and maintain productive working relationships with a wide network of local partners and stakeholders.
- Demonstrated leadership experience
- Previous experience working with USAID is required.
- Ability to influence at senior leadership level
- Ability to work under pressure and tight timelines
- A consistently very good performer